



Melville College Trust

Recognised Charity No: SC002074

Charity Gift Aid Declaration – *Monthly and Yearly Donations*

Boost your donations by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the Trust from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

What is Gift Aid? <https://www.gov.uk/donating-to-charity/gift-aid>

In order to Gift Aid your donation(s), you must tick the box below:

I want to Gift Aid my Monthly / Yearly* donations of £_____ and any donations I make in the future or have made in the past 4 years to **The Melville College Trust**.

(* Delete as appropriate)

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Telephone _____ email _____

Please notify the Trust if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please post or email your completed Gift Aid form to Melville College Trust